

NORTH DAKOTA LEGISLATIVE COUNCIL

Minutes of the

LEGISLATIVE MANAGEMENT COMMITTEE

Tuesday, November 18, 2003
Harvest Room, State Capitol
Bismarck, North Dakota

Senator Bob Stenehjem, Chairman, called the meeting to order at 9:00 a.m.

Members present: Senators Bob Stenehjem, Randel Christmann, Michael A. Every, David P. O'Connell, Herb Urlacher; Representatives Rick Berg, Merle Boucher, David Monson

Member absent: Representative Eliot Glassheim

Others present: Jerry Fossum, Gary J. Vetter, Kevin Nosbusch, Mike Ressler; Information Technology Department, Bismarck

Ken Svedjan, State Representative, Grand Forks

Wayne J. Mastel, Dean Eberle; Audio Systems Company, Bismarck

Wayne Stoller, Facility Management Division, Bismarck

Ken Purdy, HRMS/ConnectND, Bismarck

Maryann F. Trauger, Karen J. Mund; Legislative Council, Bismarck

MINUTES

It was moved by Senator O'Connell, seconded by Senator Christmann, and carried on a voice vote to approve the minutes of the June 24, 2003, meeting of the committee.

LEGISLATIVE BRANCH LOTUS NOTES E-MAIL AND APPLICATIONS ANALYSIS

Chairman Stenehjem recognized Ms. Maryann F. Trauger, Information Technology Coordinator, Legislative Council, who described Lotus Notes e-mail and Lotus Notes applications migration issues and steps taken for obtaining an infrastructure analysis of legislative branch software. A copy of her presentation is attached as an appendix.

Ms. Trauger said Lotus Notes was selected in 1995 as the e-mail software and Lotus SmartSuite was selected as the primary office software of the legislative branch because Lotus Notes had excellent security features (which continues to date with very few virus attacks), was able to replicate documents (which allows legislators to download e-mail and other documents and thus work offline and not incur long-distance charges while working on those items), featured application development software (which has been used to develop several applications in the legislative branch), and featured document management. In addition, she said, Lotus SmartSuite worked well with Lotus Notes and included Lotus 1-2-3 and

Personal Organizer, the primary spreadsheet and personal scheduling software in use at that time. She said Microsoft Exchange did not become available until late 1996 and when available did not have comparable functionality to Lotus Notes.

Ms. Trauger said 800# dial-up access was determined to provide the best service to legislators at home, in their offices, at residences during legislative sessions, and while traveling out of state. She said 800# dial-up access, however, has brought its own difficulties--connection speeds range from 5 to 28.8 megabytes and replication takes a considerable amount of time, at 10 cents per minute. She said proper use of replication, however, is less expensive than remaining connected while reading and responding to e-mail and reading other documents.

In response to a question from Senator Stenehjem, Ms. Trauger said the cost of 800# dial-up minutes averaged \$3,460 per month in 2002 and has averaged \$1,878 per month for the first 10 months of 2003. She said the 800# dial-up service is used primarily by legislators in rural areas because legislators in Bismarck, Fargo, Grand Forks, Dickinson, Minot, and Jamestown have local dial-up service to the state network.

Ms. Trauger said using credit cards to pay long-distance charges was considered, but dialing the Bismarck number required combinations of spaces and commas which varied by location from which the call was being made.

Ms. Trauger said using local Internet service providers was considered, but those providers required hard-coded IP addresses which had to be changed when legislators were on the local area network (LAN) in the legislative chambers and then changed again when they left the chambers, not all legislators had local Internet service providers, there would have been a myriad of configurations due to the multitude of different Internet service providers across the state, and many providers' software was incompatible with the Legislator's Automated Work Station (LAWS) system software.

Ms. Trauger said the Information Technology Department has been requested many times over the years to visit the issue of connection speeds. As a response of the most recent requests, she said, the department has indicated that the best option for better service would be for legislators to use their own local Internet service provider with a VPN client. She said the department believes it can convince local Internet

service providers not to require hard-coded IP addresses, but each legislator's connection would have to be determined on a case-by-case basis.

In response to a question from Senator Christmann, Ms. Trauger said a VPN client is used to create a safe and secure environment to access the state network. She said the legislative branch pays for a VPN client now, but it would have to be installed on every legislator's personal computer.

Ms. Trauger said several issues would need to be addressed before proceeding on whether to replace state-provided access with a local Internet service provider, e.g., whether using local Internet service providers would be universal (all legislators would be required to use local Internet service providers), whether legislators who do not have local Internet service providers would be provided with state-provided access or be required to obtain private access to local providers, whether the state would provide access for legislators whose local Internet service provider connection speed is slower than the state's, and whether legislators would use state e-mail or e-mail provided through local Internet service providers.

Ms. Trauger said some legislators have requested that Lotus Notes e-mail be replaced with a state standard e-mail system. She said the Information Technology Department's enterprise architecture domain team noted the state currently supports two messaging and collaboration platforms--Microsoft Exchange and Lotus Notes. She said the team is calling for a study of the impact associated with consolidating these two systems and adopting Microsoft Exchange as the state's enterprise groupware system. She said the Legislative Council staff has requested the Information Technology Department to provide the estimated costs, time, and procedures to migrate from Lotus Notes e-mail to Microsoft Exchange e-mail. She said the department estimated the cost of acquiring licenses would be \$13,765 and annual renewals would cost \$2,752. She referred to problems identified by the department with migrating to Microsoft Exchange e-mail. She said the issues discovered included calendar entries may have to be recreated manually, groups in personal address books may have to be recreated manually, meeting notices would no longer be accepted into personal calendars, replication of meeting agendas, memorandums, and minutes would not be available, and no reply could be made to e-mail originally received in Lotus Notes. She emphasized that this only considers the migration of Lotus Notes e-mail and not the effect of migrating from Lotus Notes applications.

Ms. Trauger said migration from Lotus Notes e-mail to Microsoft Exchange e-mail will affect several Lotus Notes applications. She emphasized that Lotus Notes was originally selected because it included software that could be used to develop other applications integrated within Lotus Notes. Since 1995, she said, these applications have been developed and are integrated with Lotus Notes e-mail:

- Fiscal notes system.
- Telephone message system.
- Conference committee assignment system.
- Meeting materials system.
- Expense voucher application.
- Payroll import application.
- Digital sender.
- Domino.Doc.

Ms. Trauger said three additional applications reside within Lotus Notes but are not integrated with Lotus Notes e-mail:

- Subject index application.
- Memorandum index application.
- North Dakota discussion data base.

Ms. Trauger said replacement of Lotus Notes e-mail with Microsoft Exchange e-mail will directly affect the first eight applications. She said replacement of Lotus Notes will directly affect all 11 applications. She said the Information Technology Department charges \$56.25 per hour to conduct an analysis but provides six hours of analysis without charge. She said the department reviewed the request to provide an analysis of the estimate to determine application development software to provide the same functionality of these applications and estimated it would consume two months and require \$25,032 to provide the estimate of the cost of migrating from Lotus Notes applications.

Ms. Trauger said when Lotus Notes was approved in 1995, Lotus SmartSuite was approved as the office automation software because of its compatibility with Lotus Notes. She said Lotus SmartSuite includes the word processing software (Word Pro) and the spreadsheet software (Lotus 1-2-3) and the calendar (Organizer) used throughout the legislative branch. She said the cost of maintaining Lotus SmartSuite licenses is \$48.25 per user for a total cost of \$11,531.75 annually for the 239 users in the legislative branch.

Ms. Trauger said some legislators have suggested replacing Lotus Word Pro with Microsoft Word because of the commonality of that word processing software. She said Microsoft Word is contained within Microsoft Office and the cost of migrating from Lotus SmartSuite to Microsoft Office is \$551.79 per user for a total cost of \$131,877.81 for the 239 users in the legislative branch.

Ms. Trauger said three proposals were presented to legislative leaders during the 1995 legislative session regarding conversion of Legislative Assembly software and hardware from a mainframe (enterprise server) environment to a client-server environment. She said the estimates for a total conversion ranged between \$2,286,538 and \$3,656,538. She said the Legislative Assembly appropriated \$550,644 for the provision of personal computers to legislators and directed that savings be used as much as possible to assist in the conversion. She said the amount of money appropriated necessitated continuation of the enterprise server systems. She said available funding was used to acquire software to develop graphical

user interfaces so that information available to legislators (from enterprise server software) would have the appearance of personal computer software, provide office-type personal computer software, install a wired LAN in the legislative chambers and other areas of the legislative wing, provide legislators with e-mail access to legislative information, and to provide personal computers to 75 legislators. She said the systems that run on the enterprise server remain in use, and with each mainframe upgrade, more and more "fixes" have to be applied to the systems. Because of the age of the systems, she said, few people know how to program and fix them. She said the central processing unit charges by the Information Technology Department to run this system on the department's mainframe are very high. In 2003, she said, the Legislative Assembly appropriated \$200,000 to the Legislative Council for a legislative branch technology infrastructure analysis, which will result in a request for proposal for replacement of the systems and integration of the resulting applications. She said Mr. Scott Kost, Techwise Solutions LLC, who is under contract with the Legislative Council to work with the Information Technology Committee, has been contacted with regard to providing management services for this process which will result in a request for proposal.

Representative Berg said during the 1993-94 interim the Legislative Management Committee decided to go with IBM as the hardware supplier and software was selected to ensure compatibility with that equipment. Lotus Notes has been an IBM product since 1995. He said his perspective is that the most critical component of a legislator's notebook computer is e-mail. He said legislators are not comfortable or familiar with Lotus Notes e-mail. He said the e-mail component needs to be as simple as possible. Since 1995, he said, more and more people use Microsoft Exchange as their platform.

Chairman Stenehjem recognized Mr. Mike Ressler, Deputy Chief Information Officer, Information Technology Department. Mr. Ressler said the Information Technology Department has established enterprise architecture domain teams and one recommendation is to migrate from Lotus Notes to Microsoft Exchange as the state's messaging and collaboration platform. He said this would necessitate migrating from Lotus Notes applications to Microsoft Exchange applications, including Microsoft Outlook e-mail. He said the easy part of replacing Lotus Notes e-mail is placing legislators in Microsoft Outlook. He said the difficult part is to identify the pieces of Lotus Notes e-mail that are linked to other applications in the legislative branch.

In response to a question from Representative Boucher, Mr. Ressler said when Lotus Notes applications were developed, the department did not have people in house who could develop the applications. He said the current software development platform supported by the department is IBM WebSphere and the department does have the people to develop applications in WebSphere.

Representative Boucher said the most comments he hears are that the Lotus Notes e-mail system is too complicated and is too slow. Mr. Ressler said as applications are developed on a platform, new applications generally add functionality, but there may or may not be fixes and patches that are used that have the effect of slowing an application down.

In response to a question from Senator Stenehjem, Mr. Ressler said the biggest problem facing legislators is connection speed. He said dial-up is painfully slow compared to other types of connections. He said connection speed will not be improved just because the e-mail system is different. He said any difference in processing speed between Lotus Notes e-mail and Microsoft Outlook e-mail will not be noticeable. He said when all Lotus Notes applications are migrated to different applications, processing speed may be improved because all applications will be developed "together," but processing speed will not be improved merely by converting from Lotus Notes e-mail to Microsoft Outlook e-mail.

In response to a question from Senator Stenehjem, Mr. Ressler said there are 390 connection points in North Dakota--all state agencies, counties, and schools--but not all are high-speed connections because it is not cost-effective in every case.

Mr. Ressler said the \$25,032 estimate for an analysis to obtain an estimate of the cost of migrating from Lotus Notes applications reflects the process followed by the department in ensuring accurate cost estimates. In the past, he said, the department would provide a very rough estimate and agencies would rely on that estimate as binding. He said the department now conducts a deeper analysis before giving a cost estimate. He noted there are 11 applications used by the legislative branch which either are integrated with Lotus Notes e-mail or are within Lotus Notes.

In response to a question from Representative Berg, Mr. Ressler said legislators could be migrated from Lotus Notes e-mail to Microsoft Exchange e-mail, but there needs to be an analysis and study of the impact on the Lotus Notes applications. Representative Berg said the concern of legislators is that e-mail be simple and fast. He said the applications are primarily used by the Legislative Council and it may not be critical that legislators function with those applications. He said maybe a switch could be a step at a time. Mr. Ressler said that may be an approach to take.

Mr. Ressler said the reason to look at the Lotus Notes applications is because it is believed that the change can be made from Lotus Notes e-mail to Microsoft Exchange e-mail without changing most of the applications, but that is not guaranteed. He said the effects of any change to Microsoft Exchange e-mail are not known for sure because the Lotus Notes applications have links to the e-mail system. He said the \$25,000 estimate is for more than merely looking at migrating to Microsoft Exchange--it includes looking at the Lotus Notes applications.

Representative Berg questioned what would be gained by spending \$25,000 if the ultimate decision is to proceed with the change. He said of the Lotus Notes applications, the ones used during a legislative session would not need to be integrated for 13 months, which should give enough time to find a solution that works. He said \$15,000 could be spent now to convert legislators to Microsoft Exchange e-mail and the remaining time before the legislative session could be used to determine whether replacement applications could be found or otherwise developed and as the committee meets in the future the costs could be presented to the committee. Mr. Ressler said he wished it could be that easy. He said the reason for the \$25,000 request is to do the analysis needed to give exact numbers as to the cost of making necessary changes to Notes applications so they would continue to work or of finding replacement applications until a full migration is made to Microsoft Exchange applications. He said a "quicker" figure could be given to the committee, but it would be a ballpark figure rather than an exact figure. The assistant director said the issue also relates to the enterprise architecture domain. He said if state government is required to move to one software platform, and that platform is Microsoft Exchange, the legislative branch will need to convert from Lotus Notes. He said moving from Lotus Notes e-mail to Microsoft Exchange e-mail may result in some applications no longer working, e.g., fiscal notes from agencies and telephone messages from constituents may not appear in the LAWS system. He said this may or may not be acceptable to legislators, but at least that result would be known before the change is made.

In response to a question from Senator Christmann, Mr. Ressler said all the applications need to be reviewed. Ms. Trauger said over the eight years of Lotus Notes use, approximately \$640,000 has been invested in developing applications integrated with or using Lotus Notes.

In response to a question from Representative Boucher, Mr. Ressler said five or six years ago the department did not charge for estimates, but because agencies were using estimates as guarantees the department needs to spend more time on making estimates because the estimates have to be more accurate. He said the department is an internal service agency and has to charge what it actually costs in working for a client agency.

In response to a question from Representative Monson, Mr. Ressler said that changing from Lotus Notes e-mail to Microsoft Exchange e-mail will not increase the connection speed for legislators. He said using Microsoft Exchange should result in easier opening of attachments. He said in the 1990s Lotus Notes was the best product to use for collaboration functions and security. He said since that time Microsoft has incorporated these functions in its systems, which makes it good for the user but results in monopolistic practices which requires users to pay what Microsoft charges. He said the four largest

departments use Lotus Notes--the Legislative Council, the Department of Transportation, the Bank of North Dakota, and the Department of Human Services.

In response to a question from Representative Berg, Mr. Ressler said the department could give a plus or minus 10 percent ballpark figure on migration from Lotus Notes applications to different applications. Representative Berg inquired whether legislators could operate with two e-mail systems--Microsoft Exchange for handling e-mail from constituents and Lotus Notes for receiving e-mail forwarded by legislators to the Lotus Notes system for inclusion in the LAWS system or other Lotus Notes applications.

It was moved by Representative Berg and seconded by Representative Monson that the Information Technology Department be requested to give the Legislative Council a ballpark estimate as accurate as possible to plus or minus 10 percent of the cost of replacing Lotus Notes with other application development software and of replacing Lotus Notes applications with other applications that would provide the same functionality. Representative Berg said the intent of his motion is to determine the cost of migrating to Microsoft Exchange e-mail and the cost of migrating the applications using Lotus Notes. After this discussion, **the motion carried on a voice vote.**

Representative Berg said it would be informative if committee members knew about the various types of Internet access legislators are able to obtain. He said it is difficult to make a decision on replacing dial-up access without knowing the type of access legislators otherwise have. He said most people have a computer in their office or at home. He said maybe a legislator's state e-mail address could be directed to the legislator's private computer and the legislator could use a current Internet service provider for access. He said this could bypass many of the costs for providing dial-up access. He said the legislative branch has an excellent web site. He suggested that e-mail be focused to communications and that legislators be directed toward using the web site to obtain legislative information rather than receiving that information through specialized applications.

Senator Christmann suggested legislators be surveyed on what type of connection each legislator has or has available and whether that connection is high-speed service or regular dial-up service.

Representative Berg suggested that the survey be by e-mail and include questions of whether the legislator is satisfied with the speed of current state-provided dial-up service, whether a legislator has had a problem in opening attachments to e-mail, and how much a legislator is willing to pay to obtain a connection different from the state-provided dial-up access.

BRYNHILD HAUGLAND ROOM SOUND SYSTEM

Mr. John D. Olsrud, Director, Legislative Council, explained that an estimate to upgrade the sound

system in the Brynhild Haugland Room had been received from Audio Systems Company in the amount of \$9,256. He said the estimate was prepared at the request of the Facility Management Division due to problems with the sound system in the room. Because of the size of the estimate, he said, the proposal was being presented to the Legislative Management Committee for its review and to determine whether to proceed or whether to open the project to other vendors.

Chairman Stenehjem recognized Mr. Wayne J. Mastel, Audio Systems Company. Mr. Mastel said sound systems in the legislative wing of the State Capitol were upgraded in 1981. He said all equipment was upgraded or replaced as needed. He said the Brynhild Haugland Room was basically gutted except for the original media panel. He said the media panel remained untouched except for minor repairs to microphone cords, etc. He said the original call from the Facility Management Division concerned replacement of the mic mixer, but as he reviewed the system he discovered other problem areas, e.g., old, dried-out speakers. He said the proposal basically replaces the entire system.

In response to a question from Senator Stenehjem, Mr. Mastel said if the proposal is accepted, the parts of the old system that remain will be the cabling or wiring.

In response to a question from Senator Christmann, Mr. Dean Eberle, Audio Systems Company, said if the only upgrade is the mic mixer the cost would be approximately \$2,026 and approximately \$600 to \$700 for installation. He said a new mic mixer would not work with the media panel, which is the connection the media people use to connect to the sound system with their recording devices.

Chairman Stenehjem said the issue is whether the committee desires to approve a minimal fix to the system, which will result in the media losing its connection, or replacement of the system.

Representative Berg said the Brynhild Haugland Room is the main hearing room for many major issues the Legislative Assembly addresses. He said he fully supports getting the system done right. He said the cost of the proposal does not seem unreasonable.

It was moved by Representative Berg and seconded by Representative Monson that the committee approve a complete upgrade of the Brynhild Haugland Room sound system, the Legislative Council staff be requested to work with the Facility Management Division staff to solicit proposals for replacing the sound system in the Brynhild Haugland Room, the Legislative Council chairman be authorized to authorize the work to proceed, this work be paid for with the use of Legislative Assembly funds, and the final decision be reported to the committee. Senator Urlacher said the Legislative Assembly continues to strive to get public comment and needs to look at who will do a good job on the sound system. In response to a question from Senator Urlacher, Mr. Eberle said with respect to the quality of the equipment described in the

proposal, the proposal ranks about an 8 on a scale of 1 to 10. Representative Monson said his intent in seconding the motion is that the approximate price of this proposal be approved as the approximate price for accepting any proposal. After this discussion, **the motion carried on a voice vote.**

CONNECTND AND PAYROLL PERIODS FOR STATE OFFICIALS AND EMPLOYEES

Chairman Stenehjem called on Mr. Ken Purdy, Human Resource Management Services, Office of Management and Budget, for a review of the impact of implementation of ConnectND on payroll periods for state officials and employees. Mr. Purdy said the Office of Management and Budget is continuing with the implementation of PeopleSoft software called ConnectND. As a result, he said, payroll periods are being revisited. He said the current payroll for state employees is on a monthly basis--paid on the first working day of the following month. He said a supplemental payroll, which includes overtime and other adjustments, is paid on the sixth working day of the following month. He said the reason payroll periods are being revisited is the desire to implement a lag in payroll processing to allow for charging pay to the general fund, special funds, grants, and projects. He said the question is how to introduce the lag in the payroll process. He said the goal is to make a decision by the end of the year and to notify all agencies and employees and implement the change by June or July 2004. He said options include lagging the current paycheck by eight days, implementing twice a month pay periods with pay for one period in the following period, or implementing pay periods every two weeks with pay for one period in the following period. He said it appears that the decision may lean toward maintaining a monthly pay period with a lag into the following month.

Senator Christmann said the concern he hears from Department of Transportation employees in his district is that employees are now paid once a month and that makes it difficult for individuals to handle emergencies or unforeseen expenses in the later part of the month. He said pay periods twice a month would help many individuals in handling emergencies or unforeseen expenses.

Representative Berg questioned whether changing payroll periods would affect the biennial budget. He said during the 2003 legislative session there was a proposal to transfer the June 2003 higher education payroll to the 2003-05 biennium, which would have transferred approximately \$11 million of expenditures from the 2001-03 biennium to the 2003-05 biennium. He said changing to semimonthly payroll periods for state employees may affect how \$35 million in monthly payroll expenditures is treated from one biennium to the next. Mr. Purdy said without legislative directive to change accounting procedures, changing from monthly to semimonthly pay periods should not affect any particular biennium's expenditures because June

payroll is earned in one biennium and the payment of that expense is part of that biennium even if that expense is paid in July.

Mr. Purdy reviewed the potential impact of changing payroll periods for legislators. He said payroll would be the easiest to administer if legislators were on the same pay cycle as other state officials and employees. He said some legislators have elected to receive their pay on a six-month pay period basis and this requires manual entries by Legislative Council, Office of Management and Budget, and Public Employees Retirement System employees. He said if the decision is to go to semimonthly pay for state employees and officials but stay on a monthly pay period for legislators, this would require manual entry, but it can be done because the system is flexible.

Senator Christmann said he has not felt the need for a supplemental check to be issued after the regular payroll check for his expenses and per diem. He said he does not see a problem in combining expenses with salary. The director said some legislators make inquiries to the Legislative Council if their expenses are not paid quickly.

LEGISLATIVE CHAMBER USE

The assistant director reviewed a request from the North Dakota High School Activities Association to have its State Student Congress in the Senate and House chambers and various legislative committee rooms on Thursday and Friday, November 4-5, 2004, and November 3-4, 2005. He also reviewed a request by the North Dakota Silver-Haired Education Association to use the House chamber on July 28-30, 2004. He said the committee has approved prior requests for use of the chambers by the High School Activities Association and the Silver-Haired Education Association.

It was moved by Senator O'Connell, seconded by Senator Christmann, and carried on a voice vote that the committee approve the requests for use of the legislative chambers by the North Dakota Activities Association and the North Dakota Silver-Haired Education Association.

COMMITTEE HEARING MONITORS

The assistant director said the committee hearing monitor on the east side of the information kiosk on the first floor of the Capitol is difficult to read because of glare from sunlight through the windows in Memorial Hall. He said a suggestion is to move the monitor to the west side of the information kiosk which would also allow both monitors to be near each other. He noted one monitor displays Senate committee hearing schedules and the other monitor displays House committee hearing schedules.

It was moved by Senator O'Connell, seconded by Senator Christmann, and carried on a voice vote that the committee authorize moving the

monitors on the information kiosk as appropriate to aid in readability.

CHAMBER AND MEMORIAL HALL CHAIRS AND BRYNHILD HAUGLAND ROOM CHAIRS AND TABLES

The assistant director said \$30,000 was appropriated for the replacement of the chairs used to seat guests in the Senate and House chambers and used in Memorial Hall for various functions as well as chairs and tables in the Brynhild Haugland Room. He said Senator Grindberg was the prime proponent of the appropriation. He said Senator Grindberg was contacted and his intent was to purchase chairs either folding or stacking that would be nicer and more color- and style-coordinated for use in Memorial Hall and by guests on the floor of each chamber and to replace the chairs and tables in the Brynhild Haugland Room so they are nicer and more color- and style-coordinated.

The assistant director said the Facility Management Division staff suggests folding chairs for legislative guests in the chambers and in Memorial Hall and that the chairs could be more impressive if they were padded. He said a possibility for chairs in the Brynhild Haugland Room is chairs similar to those used in the Pioneer Room. He said the Facility Management Division staff suggested tables for the Brynhild Haugland Room be of the smaller size folding table due to the variety of uses of the room and the need to easily move and relocate the tables. He inquired as to the consensus of the committee so that examples could be obtained for viewing at a future committee meeting. The consensus appeared to be in support of padded folding chairs for the chambers and Memorial Hall and chairs similar to Pioneer Room chairs for the Brynhild Haugland Room. Senator Christmann suggested any chairs in the Brynhild Haugland Room be selected based on the capacity of the room. Representative Monson noted that the Brynhild Haugland Room curves and any chairs that attach to one another need to take that into consideration. Senator Stenehjem suggested that colors be kept in mind with respect to the carpet and chairs of the Senate and House chambers.

No further business appearing, Chairman Stenehjem adjourned the meeting at 11:55 a.m.

Jay E. Buringrud
Assistant Director

John D. Olsrud
Director
ATTACH:1