

BILL AND JOURNAL ROOM - PHOTOCOPY FEE POLICY

The bill and journal room is operated by a private contractor under a contract approved by the Legislative Procedure and Arrangements Committee and signed by the chairmen of the House and Senate Employment Committees.

Under the **GENERAL SPECIFICATIONS** of the contract, the contractor is to collect photocopying fees and transmit those fees to the Legislative Council office. The contract specifically provides:

The contractor must provide, above the basic level of service, photocopying services upon payment of fees set by the contractor after consultation with the Legislative Council. The contractor may not charge a fee for providing a photocopy of a legislative document available for distribution to the public by personnel in the bill and journal room nor for providing a photocopy to a legislator, a House or Senate employee, or to a Legislative Council employee.

Based on the terms of the contract, the following governs photocopying fees:

- The fee for photocopying service is 25 cents per page.
- Fees are not charged for photocopies of the following types of documents normally distributed to the public from the bill and journal room:
 - Bills.
 - Engrossed bills.
 - House and Senate journals.
 - House and Senate calendars.
 - House and Senate committee hearing schedules.
- Fees are not charged for making photocopies for:
 - Legislators.
 - House and Senate employees.
 - Legislative Council employees.

NOTE

Before the 2007 legislative session, the contract for operation of the bill and journal room required the contractor to provide a copier and the contractor was allowed to retain the photocopying fees. During the 2005-06 interim, the bill and journal room was reduced in size, and during the 2007 legislative session, the contract printer printed fewer copies of bills and resolutions as introduced (250 rather than 325) and journals (250 rather than 750) in reliance on bill and journal room personnel printing copies as needed through a network-connected copier being provided in the room. During the 2009 legislative session, the contract printer printed 190 copies of bills and resolutions and 170 copies of daily journals.

A comparison in contract printing costs from the 2005 legislative session to the 2009 legislative session with respect to these items is:

	2005 Session Cost	2007 Session Cost	2009 Session Cost
Daily journals	\$67,805	\$22,206.25	\$15,824.15
Bills and resolutions	\$79,668.95	\$63,831.25	\$59,958.77

The cost of the copier rental was \$2,624.62; network connection installation \$300; and network connection \$123. The income from the photocopying fee was \$291.75. This fee income is approximately 70 percent of the income generated when a photocopier was provided by the bill and journal room contractor during the 2003 and 2005 legislative sessions, e.g., \$427 in 2007 (when 94,793 copies were made); \$429.25 in 2005 (when 1,717 copies were made); and \$411.25 in 2003 (when 1,457 copies were made).

Seven copiers are placed in legislative space areas for use during the legislative session. The following is a comparison of copies made during the 2005, 2007, and 2009 legislative sessions:

Location	2005 Session Copies	2007 Session Copies	2009 Session Copies
Roughrider Room	109,199	28,920	34,143
Main clerks	103,000	60,014	75,248
House page room	101,725	98,540	137,445
Senate page room	76,529	81,573	64,385
Secretarial service	60,364	38,658	52,339
Harvest Room	21,000	10,875	20,018
Bill and journal room		18,593	94,793
Total	471,817	337,173	478,371