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## OCCUPATIONAL AND PROFESSIONAL LICENSING BOARDS OF NORTH DAKOTA AND NEIGHBORING STATES

### INTRODUCTION

This memorandum provides information regarding occupational and professional licensing boards in South Dakota, Wyoming, Montana, Minnesota, and North Dakota. The basic information sought from each of the states was for a list of each of the state's occupational and professional licensing boards, the occupations licensed by each of the boards, and the number of professionals licensed by each of the boards. In addition, to the extent the information was available, information was gathered regarding the structure of the licensing system in each of the states.

### SOUTH DAKOTA

South Dakota law provides for 22 professional licensing boards. Although the boards are under the Department of Commerce and Regulation Division of Professional and Occupational Licensing, each board is freestanding. The Division of Professional and Occupational Licensing receives annual reports from each board and creates an annual report that includes information regarding each board's total revenues, expenditures, and cash balances; the number and types of licenses issued; statistics regarding examinations, continuing education, and the number of board employees; statistics regarding complaints received, investigated, and resolved; and statistics regarding hearings and outcomes. A copy of the preliminary annual report for 2001 is attached as an appendix. Although lawyers and teachers are licensed in South Dakota, their licensing boards are not included under the Department of Commerce.

The following is a list of South Dakota professional licensing boards, including the number of licensees and the occupations licensed by the boards in fiscal year 2001:

1. Abstractors' Board of Examiners - 79
  - a. Abstractor
2. Board of Accountancy - 1,210
  - a. Accountant
3. Board of Counselor Examiners - 549
  - a. Counselor
4. Board of Barber Examiners - 485
  - a. Barber
5. Board of Chiropractic Examiners - 351
  - a. Chiropractor
6. Cosmetology Commission - 6,753
  - a. Cosmetologist
  - b. Nail technician
7. Board of Dentistry - 1,523

- a. Dentist
- b. Hygienist
- c. Dental assistant
8. Electrical Commission - 5,359
  - a. Electrician
  - b. Electrical inspector
  - c. Electrical contractor
9. Board of Hearing Aid Dispensers and Audiologists - 75
  - a. Hearing aid dispenser
  - b. Audiologist
10. Board of Funeral Service - 465
  - a. Funeral practitioner
11. Board of Medical and Osteopathic Examiners - 5,430
  - a. Physician
  - b. Physical therapist
  - c. Advanced life support personnel
  - d. Physician assistant
  - e. Medical assistant
  - f. Athletic trainer
  - g. Occupational therapist
  - h. Respiratory therapist
  - i. Nurse practitioner (joint regulation with Board of Nursing)
  - j. Nurse midwife (joint regulation with Board of Nursing)
  - k. Dietetics/Nutritionist
12. Board of Nursing - 12,623 (FY 2000)
  - a. Nurse
  - b. Nurse practitioner (joint regulation with Board of Medical and Osteopathic Examiners)
  - c. Nurse midwife (joint regulation with Board of Medical and Osteopathic Examiners)
13. Board of Examiners for Nursing Home Administrators - 228
  - a. Nursing home administrator
14. Board of Examiners in Optometry - 171
  - a. Optometrist
15. Board of Pharmacy - 1,412
  - a. Pharmacist
16. Plumbing Commission - 1,876
  - a. Plumber
17. Board of Podiatry Examiners - 57
  - a. Podiatrist
18. Board of Examiners of Psychologists - 181
  - a. Psychologist
19. Real Estate Commission - 3,705
  - a. Real estate broker

- b. Salesperson
- c. Auctioneer
- d. Property manager
- e. Residential rental agent
- f. Timeshare agent
- g. Home inspector
- 20. Board of Social Work Examiners - 681
  - a. Social worker
- 21. Board of Technical Professions - 4,468
  - a. Engineer
  - b. Land surveyor
  - c. Architect
  - d. Landscape architect
  - e. Petroleum release assessor
- 22. Board of Veterinary Medical Examiners - 750
  - a. Veterinarian
  - b. Veterinary technician

### WYOMING

Wyoming law provides for at least 31 freestanding professional licensing boards. Thirteen of these boards have chosen to use support services provided through the Department of Administration and Information. The following is a list of Wyoming professional licensing boards, excluding the licensing board for lawyers. The list includes the approximate number of licensees, if known; the occupations licensed by the board, if known; and denotation by an asterisk (\*) if the board receives support services through the Department of Administration and Information:

- 1. Board of Architects and Landscape Architects\*
  - a. Architect - 936
  - b. Landscape architect - 115
- 2. Board of Barber Examiners
- 3. Board of Certified Public Accountants
- 4. Board of Chiropractic Examiners\*
  - a. Chiropractor - 178
- 5. Board of Coroner Standards
- 6. Board of Cosmetology
- 7. Board of Dental Examiners\*
  - a. Dentist - 434
  - b. Dental assistant - 603
  - c. Dental hygienist - 334
- 8. Electrical Board
- 9. Board of Embalming\*
  - a. Embalmer - 129
  - b. Funeral director - 35
- 10. Board of Registration for Professional Engineers and Professional Land Surveyors
  - a. Engineer
  - b. Land surveyor
- 11. Board of Geologists
- 12. Board of Hearing Aid Specialists\*
  - a. Hearing aid specialist - 53
- 13. Board of Insurance Agents' Examiners
- 14. Board of Medicine

- a. Physician
- b. Physician assistant
- 15. Mental Health Professions Licensing Board\* - Licenses (995), certificates (148), provisional licenses (142)
  - a. Professional counselor
  - b. Marriage and family therapist
  - c. Social worker
  - d. Chemical dependency specialist
- 16. Board of Nursing
- 17. Board of Nursing Home Administrators
- 18. Board of Occupational Therapy
  - a. Occupational therapist
  - b. Occupational therapist assistant
- 19. Board of Optometry Examiners\*
  - a. Optometrist - 150
- 20. Board of Outfitters and Professional Guides
  - a. Hunting outfitter
  - b. Professional guide
- 21. Peace Officers Standards and Training Commission
  - a. Peace officer
  - b. Detention officer
  - c. Dispatcher
- 22. Board of Pharmacy
- 23. Board of Physical Therapy\* - 746 total
  - a. Physical therapist
  - b. Physical therapy assistant
- 24. Board of Registration in Podiatry\*
  - a. Podiatrist - 33
- 25. Professional Teacher Standards Boards
- 26. Board of Psychology\*
  - a. Psychologist - 174
- 27. Board of Radiologic Technologists\* - 561 total
  - a. Radiologic technologist
  - b. Radiologic technician
- 28. Real Estate Appraisers Board
- 29. Real Estate Commission
  - a. Real estate broker
  - b. Real estate salesman
- 30. Board of Speech Pathology and Audiology\* - 185 total
  - a. Audiologist
  - b. Speech therapist
- 31. Board of Veterinary Medicine\* - 611 total
  - a. Artificial inseminator
  - b. Veterinarian

### MONTANA

Montana law provides for the Department of Labor and Industry, Business Standards Division, through the Business and Occupational Licensing Bureau and the Health Care Licensing Bureau to directly administer licensing programs or provide administrative support to licensing boards that license and regulate professions. However, lawyers and teachers appear to be licensed separately. The Business and Occupational Licensing

Bureau oversees the following professional licensing boards:

1. Board of Architects
  - a. Architect
2. Board of Athletics
  - a. Athlete
  - b. Official
  - c. Promoter
  - d. Manager/Trainer
3. Board of Barbers
  - a. Barber
4. Boiler Operators/Engineers
  - a. Boiler operator/Engineer
5. Construction Blasters
  - a. Construction blaster
6. Board of Cosmetologists
  - a. Cosmetologist
  - b. Electrologist
  - c. Esthetician
  - d. Manicurist
7. Crane/Hoist Operator
  - a. Crane/Hoist operator
8. State Electrical Board
  - a. Electrician
9. Fire Prevention Licensure
  - a. Individual endorsement
10. Board of Landscape Architects
  - a. Landscape architect
11. Board of Outfitters
  - a. Guide
  - b. Outfitter
12. Board of Plumbers
  - a. Medical gas
  - b. Plumber
13. Board of Private Security Officers and Investigators
  - a. Private investigator
  - b. Private security guard
  - c. Security alarm installer
  - d. Process server
  - e. Certified firearms instructor
14. Board of Professional Engineers and Land Surveyors
  - a. Engineer
  - b. Land surveyor
15. Board of Public Accountants
  - a. Public accountant
16. Board of Real Estate Appraisers
  - a. Appraiser
17. Board of Realty Regulation
  - a. Property manager
  - b. Real estate broker
  - c. Real estate sales
  - d. Timeshare broker
  - e. Timeshare salesperson
18. Board of Sanitarians
  - a. Sanitarian

The Health Care Licensing Bureau oversees the following professional boards:

1. Board of Alternative Health Care
  - a. Midwife
  - b. Naturopathic physician
2. Certified Chemical Dependency Counselors
  - a. Chemical dependency counselor
3. Board of Chiropractors
  - a. Chiropractor
4. Board of Clinical Laboratory Science Practitioners
  - a. Clinical laboratory scientist
  - b. Clinical laboratory specialist
  - c. Clinical laboratory technician
5. Board of Dentistry
  - a. Dentist
  - b. Hygienist
  - c. Dentist assistant
6. Board of Funeral Service
  - a. Crematory operator and technician
  - b. Mortician
7. Board of Hearing Aid Dispensers
  - a. Hearing aid dispenser
8. Board of Medical Examiners
  - a. Acupuncturist
  - b. Medical doctor
  - c. Nutritionist
  - d. Physician assistant
  - e. Podiatrist
  - f. Telemedicine practitioner
  - g. Emergency medical technician
  - h. Osteopathic physician
9. Board of Nursing
  - a. Nurse
10. Board of Nursing Home Administrators
  - a. Nursing home administrator
11. Board of Occupational Therapy Practice
  - a. Occupational therapist
  - b. Occupational therapist assistant
12. Board of Optometry
  - a. Optometrist
13. Board of Pharmacy
  - a. Pharmacist
  - b. Pharmacy technician
14. Board of Physical Therapy Examiners
  - a. Physical therapist
  - b. Physical therapist assistant
15. Board of Psychologists
  - a. Psychologist
16. Board of Radiologic Technologists
  - a. Radiologic technologist
17. Board of Respiratory Care Practitioners
  - a. Respiratory care practitioner
18. Board of Social Work Examiners and Professional Counselors
  - a. Social worker
  - b. Professional counselor

19. Board of Speech-Language Pathologists and Audiologists
  - a. Audiologist
  - b. Audiology aide
  - c. Speech-language pathologist
  - d. Speech-language pathology aide
20. Board of Veterinary Medicine
  - a. Embryo transfer technician
  - b. Veterinarian

## MINNESOTA

Minnesota law generally classifies licensing boards as health-related and non-health-related. In addition to the boards, the following seven state departments regulate occupations:

1. Department of Health;
2. Department of Commerce;
3. Department of Administration;
4. Department of Agriculture;
5. Department of Labor and Industry;
6. Pollution Control Agency; and
7. Department of Public Safety.

Each of the health-related boards has its own practice act and is governed by a board of directors appointed by the Governor. Although each of these boards has at least two public members, the remainder of the boards' memberships are predominately composed of members of the professions being regulated. The health-related boards are independent agencies; however, their offices are located at the same address and they jointly operate an administrative services unit that carries out certain administrative functions. The following are Minnesota's health-related licensing boards (1998 figures):

1. Chiropractic Examiners Board - 1,764
2. Dentistry Board
  - a. Hygienist - 3,558
  - b. Assistant - 5,257
  - c. Dentist - 3,828
3. Dietetics and Nutrition Practice Board
  - a. Dietitian - 877
  - b. Nutritionist - 78
4. Marriage and Family Therapy Board - 661
5. Board of Medical Practice
  - a. Acupuncturist - 83
  - b. Athletic trainer - 304
  - c. Physical therapist - 2,880
  - d. Physician assistant - 398
  - e. Physician - 14,771
  - f. Respiratory care practitioner - 1,159
6. Nursing Board
  - a. Licensed practical nurse - 22,388
  - b. Public health nurse - 8,713
  - c. Registered nurse - 56,731
7. Nursing Home Administrators Board of Examiners - 935
8. Optometry Board - 801

9. Pharmacy Board
  - a. Pharmacist - 5,254
  - b. Pharmacy drug researcher - 81
  - c. Pharmacy intern - 525
10. Podiatric Medicine Board - 142
11. Psychology Board - 3,652
12. Social Work Board - 10,470
13. Veterinary Medicine Board - 2,654

The following are Minnesota's non-health-related licensing boards (1998 figures, excluding law and education):

1. Accountancy Board - 11,112
2. Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design Board - 23,684
3. Assessors Board - 1,170
4. Barber Examiners Board - 2,825
5. Boxing Board - 208
6. Electricity Board - 15,037
7. Peace Officer Standards and Training Board - 15,306
8. Private Detective and Protective Agent Licensing Board - 300

## NORTH DAKOTA

North Dakota law provides for licensure for certain occupations and professions. The primary method of licensing professionals is by freestanding licensing boards; however, there are certain professionals who are licensed by state agencies.

The following is a list of North Dakota professional licensing boards, including the number of licensees (according to an informal survey conducted March 2001) and the occupations licensed by the boards:

1. Abstracters' Board of Examiners - 122
2. State Board of Accountancy
  - a. Certified public accountant - 2,584
  - b. Licensed public accountant - 49
3. Board of Addiction Counseling Examiners - 280
4. State Board of Architecture - 530
5. Board of Athletic Trainers - 126
6. Examiners on Audiology and Speech-Language Pathology
  - a. Audiologist - 42
  - b. Speech-language pathologist - 341
7. Board of Barber Examiners - 320
8. Board of Chiropractic Examiners - 268
9. Board of Clinical Laboratory Practice - 947
10. Board of Cosmetology - 6,217
11. State Board of Counselor Examiners - 335
12. Board of Dental Examiners
  - a. Dentist - 348
  - b. Dental hygienist - 482
  - c. Dental assistant - 355
13. Board of Dietetic Practice
  - a. Dietitian - 282

- b. Nutritionist - 41
  - 14. State Electrical Board - 3,187
  - 15. State Board of Registration for Professional Engineers and Land Surveyors
    - a. Engineer - 2,249
    - b. Land surveyor - 211
  - 16. State Board of Funeral Service
    - a. Embalmer - 286
    - b. Funeral home and crematorium - 124
  - 17. Board of Hearing Instrument Dispensers - 63
  - 18. State Board of Massage - 406
  - 19. State Board of Medical Examiners
    - a. Physician - 3,000
    - b. Physician assistant
    - c. Radiologic technologist
  - 20. State Board of Nursing
    - a. Nurse assistant - 2,367
    - b. Medication assistant - 293
    - c. Licensed practical nurse - 3,193
    - d. Registered nurse and advance practice registered nurse - 8,273
  - 21. State Board of Examiners for Nursing Home Administrators - 166
  - 22. Board of Occupational Therapy Practice - 428
  - 23. State Board of Optometry - 189
  - 24. Peace Officers Standards and Training Board
  - 25. State Board of Pharmacy
    - a. Pharmacist - 2,074
    - b. Pharmacist technician - 471
    - c. Pharmacy distributor
  - 26. State Examining Committee for Physical Therapists
    - a. Physical therapist - 400
    - b. Physical therapist assistant - 400
  - 27. State Board of Plumbing
    - a. Plumber - 1,437
    - b. Water conditioning contractor and installer - 32
    - c. Sewer and water contractor and installer - 586
  - 28. Board of Podiatric Medicine - 24
  - 29. Private Investigative and Security Board
    - a. Private investigator - 74
    - b. Security provider - 25
  - c. Private investigator employee and security provider - 1,000
  - 30. State Board of Psychologist Examiners - 185
  - 31. State Real Estate Commission - 2,000
  - 32. Real Estate Appraiser/Qualifications and Ethics Board - 212
  - 33. State Board of Reflexology - 18
  - 34. Respiratory Care Examining Board - 390
  - 35. Board of Social Work Examiners - 2,177
  - 36. State Board of Registration for Professional Soil Classifiers - 40
  - 37. State Board of Veterinary Medical Examiners
    - a. Veterinarian - 436
    - b. Veterinary technician - 223
  - 38. State Board of Water Well Contractors
    - a. Water well contractor - 123
    - b. Pump and pitless unit installer - 48
    - c. Monitoring well contractor - 30
- The following is a list of state agencies that license professionals, including the number of licensees (according to an informal survey conducted March 2001) and the occupations licensed by the agencies:
- 1. Aeronautics Commission
    - a. Aerial applicator - 188
  - 2. Public Service Commission
    - a. Auctioneer - 360-400
    - b. Auctioneer clerk - 232-375
    - c. Grain buyer - 43
  - 3. Agriculture Commissioner
    - a. Beekeeper - 200
    - b. Livestock dealer - 162
    - c. Livestock agent - 166
  - 4. Secretary of State
    - a. Contractor - 5,065
  - 5. Attorney General
    - a. Detection of deception examiner - 16
  - 6. State Health Council/ State Health Officer
    - a. Environmental health practitioner - 44
    - b. Electrologist - 20
    - c. Electronic hair removal technician - 2
    - d. Asbestos contractor and worker

ATTACH:1