

October 2004

**NORTH DAKOTA STATE AGENCY AND INSTITUTION VACANT POSITIONS  
AS OF JUNE 30, 2004**

Agency/Position No./Description	Date Vacated	Number of Months Vacant July 2004	Date Expected to Be Filled	Current Status/Agency Response	Estimated Salary and Fringe Benefit Savings From Vacant Positions					
					General Fund	Special Funds	Total			
<b>GENERAL GOVERNMENT</b>										
<b>101 - Governor's Office</b>										
None					<u>\$0</u>	<u>\$0</u>	<u>\$0</u>			
<b>108 - Secretary of State</b>										
1588	1.00	Clerk III	7/03	13	9/04	Not yet needed	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
<b>110 - Office of Management and Budget, Including State Radio</b>										
72	1.00	Office assistant III	5/04	1	6/04	Filled with temporary staff	\$990		\$990	
156	1.00	Surplus property specialist	5/04	5	11/04	Plan to fill within a few months		\$8,070	\$8,070	
162	1.00	Bindery specialist I	9/03	0	10/03	Filled with temporary staff		1,286	1,286	
118	1.00	Custodian	4/03	7	12/04	Readvertising	11,228		11,228	
121	1.00	Custodian	12/03	8	9/04	Filled	10,616		10,616	
126	1.00	Custodian	10/03	10	9/04	Filled	15,830		15,830	
131	1.00	Custodian	4/04	3	9/04	Filled	3,528		3,528	
5621	1.00	Communications specialist I	4/04	4	9/04	Readvertised - Hope to hire within a few weeks	9,472		9,472	
5635	1.00	Communications specialist I	7/03	12	9/04	Readvertised numerous times	28,416		28,416	
	<u>9.00</u>	Total					<u>\$80,080</u>	<u>\$9,356</u>	<u>\$89,436</u>	
<b>112 - Information Technology Department</b>										
211	1.00	Programmer	10/03	9	Unknown	To be filled based on workload		\$91,172	\$91,172	
298	1.00	Programmer	9/03	10	Unknown	To be filled based on workload		95,320	95,320	
10313	1.00	Technology service specialist	7/03	12	Unknown	To be filled based on workload		138,114	138,114	
7030	1.00	Functional consolidation position	11/03	8	N/A	No plan to fill position; position was transferred without funding through the functional consolidation process required by House Bill No. 1505		0	0	
10320	1.00	Functional consolidation position	11/03	8	N/A	No plan to fill position; position was transferred without funding through the functional consolidation process required by House Bill No. 1505		0	0	
10321	0.50	Functional consolidation position	11/03	8	N/A	No plan to fill position; position was transferred without funding through the functional consolidation process required by House Bill No. 1505		0	0	
	<u>5.50</u>	Total						<u>\$324,606</u>	<u>\$324,606</u>	
<b>117 - State Auditor</b>										
527	1.00	Auditor I	6/03	13	1/05	Vacant - This is a self-funded position that has never been filled - Since it is revenue/expense neutral, there are no savings from this vacant position		<u>\$0</u>	<u>\$0</u>	
<b>120 - State Treasurer</b>										
None								<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>125 - Attorney General</b>										
608	1.00	Assistant attorney general	12/03	7	Unknown	To be filled based on workload		\$28,255	\$28,255	
705	1.00	Assistant attorney general	12/02	19	Unknown	To be filled based on workload		52,348	52,348	
631	0.50	Administrative assistant I	11/00	45	Unknown	To be filled based on workload		34,344	34,344	
634	1.00	Intelligence analyst	7/99	61	Unknown	Dependent on federal funding		83,060	83,060	
657	1.00	Research analyst	6/03	13	9/04	Filled		37,677	37,677	
694	1.00	Auditor IV	1/04	6	10/04	In hiring process		26,319	26,319	
696	1.00	Auditor I	6/04	1	8/04	Filled	\$3,506		3,506	
692	1.00	Auditor II				Employee quit but returned two weeks later	1,893		1,893	
581	1.00	Administrative assistant II	5/04	2	7/04	Filled	2,924		2,924	
725	1.00	Information services manager	6/04	1	9/04	Filled as criminal justice information system architect		5,814	5,814	
10286	1.00	Office assistant II	6/04	1	7/04	Filled	4,062		4,062	
10288	1.00	Criminal investigator	7/99	61	Unknown	Dependent on federal funding		74,636	74,636	
10289	1.00	Assistant attorney general	7/03	12	Unknown	To be filled based on workload		44,963	44,963	
	<u>12.50</u>	Total					<u>\$12,385</u>	<u>\$387,416</u>	<u>\$399,801</u>	

**127 - State Tax Commissioner**

449	1.00	Office assistant II	12/03	7	12/04	Under review	\$24,150		\$24,150
458	1.00	Office assistant II	4/03	15	N/A	Identified as turnback position in 2005-07 request	31,208		31,208
465	1.00	Auditor I	8/03	11	12/04	Under review	36,720		36,720
481	1.00	Auditor III	5/03	15	12/04	Under review	49,602		49,602
485	1.00	Tax collection officer III	6/04	2	9/04	Advertising to fill position	11,402		11,402
761	1.00	Withholding specialist	8/03	11	N/A	Identified as turnback position in 2005-07 request	50,062		50,062
802	1.00	Data input operator I	8/03	11	N/A	Identified as turnback position in 2005-07 request	25,022		25,022
807	1.00	Auditor II	2/04	5	12/04	Under review	33,194		33,194
809	1.00	Administrative staff officer II	5/03	14	N/A	Identified as turnback position in 2005-07 request	88,267		88,267
820	1.00	Auditor II	2/01	42	N/A	Holding position for person on military duty	79,583		79,583
	<u>10.00</u>	Total					<u>\$429,210</u>	<u>\$0</u>	<u>\$429,210</u>

**140 - Office of Administrative Hearings**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**160 - Legislative Council**

3	1.00	Information processing specialist	1/04	6	9/04	On hold	<u>\$20,000</u>	<u>\$0</u>	<u>\$20,000</u>
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**180 - Judicial Branch**

1138	1.00	Director of juvenile court and educational services	6/04	1	Unknown	Position is being reevaluated - Looking to hire within 6 to 8 mont	\$33,768		\$33,768
890	1.00	Secretary II	10/03	9	8/04	Position filled internally 8/01/04	35,080		35,080
917	1.00	Deputy clerk of court II	6/04	1	10/04	In the process of interviewing - Position should be filled 10/01/0	8,440		8,440
921	1.00	Deputy clerk of court II	5/03	14	N/A	Position will be eliminated in lieu of 1% salary increase 1/01/04	87,137		87,137
967	1.00	Deputy clerk of court I	7/03	12	N/A	Position will be eliminated in lieu of 1% salary increase 1/01/04	71,806		71,806
979	1.00	Administrative assistant	11/02	20	8/04	Position filled 8/16/04	67,122		67,122
986	1.00	Juvenile court officer I	6/04	1	10/04	In the process of interviewing - Position should be filled 10/01/0	9,348		9,348
1001	1.00	Deputy clerk of court II	3/04	4	8/04	Position filled 8/01/04	11,304		11,304
1053	1.00	Deputy clerk of court II	6/03	13	N/A	Position will be eliminated in lieu of 1% salary increase 1/01/04	53,255		53,255
494	1.00	Juvenile court officer II	5/03	14	N/A	Position will be eliminated in lieu of 1% salary increase 1/01/04	95,279		95,279
1091	1.00	Law clerk	3/04	4	7/04	Position filled 7/01/04	17,560		17,560
	<u>11.00</u>	Total					<u>\$490,099</u>		<u>\$490,099</u>

**190 - Retirement and Investment Office**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**192 - Public Employees Retirement System**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**EDUCATION****201 - Department of Public Instruction**

1335	1.00	Office assistant I	11/00	44	9/04	Pending classification	\$0	\$21,804	\$21,804
1252	0.75	Office assistant II	5/04	2	9/04	Will recruit for position in September 2004	1,109	2,059	3,168
1303	1.00	Division manager	4/04	3	Unknown	Position will be open until 2005-07 biennium	49,803	51,837	101,640
1283	0.50	Office assistant III	6/03	13	Unknown	Position unfilled due to lack of funding	0	0	0
	<u>3.25</u>	Total					<u>\$50,912</u>	<u>\$75,700</u>	<u>\$126,612</u>

**215 - North Dakota University System Office**

10158	1.00	Chancellor	11/03	8	7/04	Position filled 7/1/04	\$64,059		\$64,059
10168	1.00	Secretary	6/04	1	8/04	Position filled 8/25/04	4,908		4,908
	<u>2.00</u>	Total					<u>\$68,967</u>		<u>\$68,967</u>

**226 - Land Department**

None

\$0 \$0**NOTE: The institutions of higher education are not included in this report since the University System receives a "block grant" general fund appropriation.****244 - Forest Service**

None

\$0 \$0 \$0**250 - State Library**

None

\$0 \$0 \$0**252 - School for the Deaf**

1522	0.75	Food service assistant	9/03	10	9/04	Interviewing applicants	\$19,062		\$19,062
1535	0.83	Administrative assistant I	6/04	1	N/A	Position is unfunded in the agency's 2005-07 budget request	2,417		2,417
1545	0.75	Dormitory counselor II	4/03	15	8/04	Position filled in August 2004	24,346		24,346
1539	0.75	Houseparent	2/04	5	10/04	Pending reclassification	6,816		6,816
1559	0.75	Faculty	6/03	13	Unknown	Will be determining staffing requirement	32,312		32,312
1562	0.75	Faculty	6/03	13	Unknown	Will be determining staffing requirement	33,118		33,118
1572	0.83	School psychologist	6/04	1	N/A	Position is unfunded in the agency's 2005-07 budget request	0		0
	<u>5.41</u>	Total					<u>\$118,071</u>		<u>\$118,071</u>

**253 - North Dakota Vision Services - School for the Blind**

1608	<u>1.00</u>	Faculty not classified	6/04	1	8/04	Position was filled on 8/25/04	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**270 - Board for Career and Technical Education**

1626	1.00	Assistant supervisor	1/04	6	9/04	Advertising to fill position	\$18,473	\$6,158	\$24,631
1642	1.00	Trainee	6/02	25	Unknown	Not advertised, no federal funds for the position		19,212	19,212
1637	0.50	Administrative assistant II	2/01	41	Unknown	Not advertised, no federal funds for the position		20,333	20,333
1619	1.00	Supervisor	2/02	29	Unknown	No federal funding to operate the position		56,211	56,211
	<u>3.50</u>	Total					<u>\$18,473</u>	<u>\$101,914</u>	<u>\$120,387</u>

**HEALTH AND WELFARE****301 - State Department of Health**

1680	1.00	Office assistant	6/03	12	9/04	Advertising to fill position		\$34,034	\$34,034
1699	1.00	Environmental scientist II	6/04	1	7/05	Reclassified and included in the 2005-07 biennial request	\$664	5,979	6,643
1779	1.00	Human service program admin VI	5/04	2	10/04	Plan to fill in October 2004 - Pending receipt of federal funds	2,342	9,372	11,714
1790	1.00	Human service program admin V	12/00	12	7/05	Reclassified and included in the 2005-07 biennial request		50,918	50,918
1820	1.00	Public health nurse consultant	1/04	6	8/04	Filled		22,671	22,671
1872	1.00	Health care facilities surveyor II	5/04	2	7/04	Filled	290	6,963	7,253
1902	1.00	Environmental health practitioner II	4/04	3	9/04	Advertising to fill position	10,845		10,845
10318	1.00	Epidemiologist II	1/03	12	9/04	Advertising to fill position		34,685	34,685
	<u>8.00</u>	Total					<u>\$14,141</u>	<u>\$164,622</u>	<u>\$178,763</u>

**313 - Veterans Home**

3047	0.47	Cook I	11/03	9	N/A	Will be reallocating FTE to others in department	\$0	\$15,913	\$15,913
3111	0.50	Registered nurse I	5/04	2	N/A	Will be reallocating FTE to others in department	0	13,296	13,296
3098	0.60	Cook I	5/04	2	7/04	Filled	0	2,073	2,073
3081	0.60	Certified nursing assistant	5/04	2	7/04	Filled	0	2,822	2,822
3068	1.00	Registered nurse II	4/04	3	7/04	Filled	0	7,157	7,157
	<u>3.17</u>	Total					<u>\$0</u>	<u>\$41,261</u>	<u>\$41,261</u>

**316 - Indian Affairs Commission**

None

\$0 \$0 \$0

**321 - Department of Veterans Affairs**

3126	<u>1.00</u>	Commissioner	5/04	2	9/04	Interviews being set up for screening committee	<u>\$23,052</u>	<u>\$0</u>	<u>\$23,052</u>
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**324 - Children's Services Coordinating Committee**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**325 - Department of Human Services**

Administration/Support									
0135	1.00	Account/budget specialist III	1/03	18	7/04	Filled	\$0	\$0	\$0
0186	1.00	Office assistant III	5/03	14	----	Not filled due to budget reductions	0	0	0
2245	1.00	Office assistant I	8/02	23	----	Not filled due to budget reductions	0	0	0
0058	0.20	Human resource officer II	6/03	13	----	Not filled due to budget reductions	0	0	0
0136	0.50	Office assistant II	7/03	12	----	Not filled due to budget reductions	0	0	0
0970	0.80	Human resource officer II	6/03	1	7/04	Filled	0	0	0
0058	0.80	Human resource officer II	6/03	13	7/05	Not filled due to budget reductions	0	0	0
0793	1.00	Administrative assistant I	7/03	12	----	Not filled due to budget reductions	0	0	0
2056	1.00	Human service program administrator V	7/03	12	----	Not filled due to budget reductions	0	0	0
0127	1.00	Office assistant III	7/03	12	----	Not filled due to budget reductions	0	0	0
0142	1.00	Research analyst IV	9/03	10	8/04	Filled	22,989	30,974	53,963
0214	1.00	Research analyst II	7/03	12	----	Not filled due to budget reductions	0	0	0
0324	1.00	Research analyst II	7/03	12	----	Not filled due to budget reductions	0	0	0
Information Technology Division									
0270	1.00	Director	5/04	2	7/04	Filled	0	0	0
3244	1.00	Computer/network specialist I	7/03	12	----	Not filled due to budget reductions	0	0	0
2282	1.00	Computer/network specialist I	7/03	12	----	Not filled due to budget reductions	0	0	0
Child Support									
0309	1.00	HSPA III	6/02	25	8/04	Filled	325	44,316	44,641
Economic assistance									
0057	1.00	HSPA III	4/04	3	9/04	In process of being filled	4	7,534	7,538
Medical Services									
0133	1.00	HSPA V	5/04	2	10/04	Assessing	0	0	0
Aging Services									
0637	0.50	Human service program specialist	8/02	23	----	Not filled due to budget reductions	0	0	0
Children and Family Services									
2427	0.75	Human service program administrator IV	7/03	12	8/04	Filled	2,371	50,303	52,674
Mental Health and Substance Abuse Services									
3076	1.00	Human service program specialist	10/03	9	9/04	Recruiting	14,146	8,734	22,880
3077	1.00	Human service program administrator V	3/03	16	----	Not filled due to budget reductions	0	0	0
3085	1.00	Director	6/04	1	9/04	Recruiting	0	0	0
Disabilities Services									
0479	1.00	Office assistant II	4/02	27	----	Not filled due to budget reductions	0	0	0
0471	1.00	Disability claims assistant	2/04	5	10/04	Assessing	0	11,627	11,627
0376	1.00	Information center specialist I	5/04	2	9/04	Recruiting	0	3,193	3,193
0763	1.00	Assistive technology coordinator	11/02	20	----	Not filled due to budget reductions	0	0	0
0765	1.00	Assistive technology coordinator	6/04	1	12/04	Assessing	0	0	0

Northwest Human Service Center									
0206	1.00	MI case manager II	9/03	10	7/04	Filled	9,495	24,003	33,498
0508	1.00	MI case manager II	5/04	2	10/04	Recruiting	310	3,073	3,383
0903	1.00	Human relations counselor	7/03	12	11/04	Assessing	18,612	23,216	41,828
North Central Human Service Center									
0256	0.25	Human relations counselor	7/03	12	9/04	Assessing	34,596	10,520	45,116
0760	0.50	Office assistant III	2/04	5	10/04	Assessing	837	4,757	5,594
0606	1.00	Addiction counselor II	4/04	3	7/04	Filled	1,074	2,836	3,910
2100	1.00	Human service center director	9/03	10	-----	Not filled due to budget reductions	0	0	0
2338	1.00	MI case manager II	6/04	1	8/04	Filled	0	0	0
2118	1.00	Advanced clinical specialist	9/03	10	1/05	Will be recruiting	10,994	31,878	42,872
2160	1.00	Human service program administrator IV	7/03	12	10/04	Recruiting	26,784	15,314	42,098
Lake Region Human Service Center									
0313	1.00	MI case manager II	8/01	35	11/04	Currently recruiting	16,759	29,348	46,107
Northeast Human Service Center									
0787	1.00	Psychiatrist	2/02	29	7/04	Filled	94,481	77,924	172,405
0048	0.60	Activity therapist II	5/04	2	8/04	Filled	0	0	0
0179	1.00	Activity assistant I	7/03	12	8/04	Filled	3,390	21,907	25,297
0768	1.00	Activity therapist III	6/04	1	8/04	Filled	0	0	0
0978	1.00	Licensed psychologist I	6/04	1	10/04	Recruiting	0	0	0
2061	1.00	Office assistant III	4/04	3	8/04	Filled	2,383	320	2,703
2511	1.00	MI case manager II	4/04	3	7/04	Filled	2,857	4,785	7,642
Southeast Human Service Center									
0645	1.00	Licensed practical nurse II	5/04	2	9/04	Recruiting	1,710	1,644	3,354
2250	1.00	Licensed psychologist I	4/04	3	7/03	Filled	5,031	4,917	9,948
0593	0.60	Community home counselor II	2/03	17	7/05	Assessing	1,112	17,674	18,786
0596	0.60	Community home counselor II	2/03	17	7/05	Assessing	1,115	18,027	19,142
0890	1.00	Addiction counselor II	3/04	4	9/04	Recruiting	0	6,813	6,813
0921	1.00	Activity therapist II	7/03	12	5/05	Assessing	26,776	26,137	52,913
2157	0.20	Registered nurse II	5/03	14	-----	No plans to fill	0	0	0
South Central Human Service Center									
0975	1.00	Addiction counselor II	4/04	3	11/04	Recruiting	4,069	2,831	6,900
2406	1.00	Psychiatrist	9/03	10	Unknown	Contracting for services	0	0	0
West Central Human Service Center									
0790	0.50	Early child care licensing specialist II	5/04	2	9/04	Assessing	0	0	0
0244	1.00	Office assistant II	6/04	1	7/04	Filled	0	0	0
0598	1.00	Addiction counselor II	6/04	1	7/04	Filled	0	0	0
Badlands Human Service Center									
0659	0.60	Registered nurse II	4/04	3	10/04	Recruiting	3,406	2,880	6,286
0857	1.00	Human service program administrator III	6/04	1	8/04	Filled	0	0	0
0866	1.00	Supervisor/clinician	8/03	11	10/04	Recruiting	24,594	28,168	52,762
0439	0.80	Human service program administrator IV	6/04	1	-----	Not filled due to budget reductions	0	0	0
State Hospital									
4008	1.00	Advanced clinical specialist	5/04	2	9/04	Recruiting	0	0	0
4065	1.00	Office assistant III	6/04	1	8/04	Filled	0	0	0
4145	1.00	Plumber II	5/04	2	9/04	Recruiting	0	0	0
4304	1.00	Mental health care specialist I	4/04	3	10/04	Recruiting	30,462	0	30,462
4320	1.00	Psychiatrist/medical director	3/04	4	10/04	Recruiting	39,131	0	39,131
4385	1.00	Activity assistant II	5/04	2	9/04	Recruiting	80	3,706	3,786
4462	1.00	Mental health care specialist I	5/04	2	7/04	Filled	80	1,972	2,052
4515	1.00	Registered nurse II	5/04	2	10/04	Recruiting	3,624	496	4,120
4516	1.00	Registered nurse II	3/04	4	9/04	Recruiting	7,133	0	7,133
4524	1.00	Registered nurse II	6/04	1	10/04	Recruiting	0	0	0
4527	1.00	Registered nurse II	5/04	2	7/04	Filled	2,378	0	2,378
4540	1.00	Mental health care specialist I	5/04	2	7/04	Filled	80	2,096	2,176
4549	1.00	Registered nurse II	4/04	3	10/04	Recruiting	11,042	0	11,042
4649	1.00	Mental health care specialist I	5/04	2	7/04	Filled	2,740	0	2,740
4706	1.00	Mental health care specialist II	6/04	1	8/04	Filled	0	0	0

4714	1.00	Registered nurse II	9/03	10	10/04	Recruiting	716	40,293	41,009
4758	1.00	Mental health care specialist I	5/04	2	7/04	Filled	0	1,995	1,995
4833	1.00	Mental health care specialist I	5/04	2	10/04	Recruiting	80	2,291	2,371
4887	1.00	Mental health care specialist I	6/04	1	9/04	Recruiting	0	0	0
4957	1.00	Registered nurse II	4/04	3	10/04	Recruiting	5,166	0	5,166
Developmental Center									
6080	1.00	Direct training technician	5/02	26	-----	Not filled due to budget reductions	0	0	0
6094	1.00	Direct training technician	4/04	3	7/04	Filled	48	4,288	4,336
6199	1.00	Direct training technician	12/01	31	-----	Not filled due to budget reductions	0	0	0
6225	1.00	Plant director III	6/04	1	8/04	Filled	0	0	0
6228	1.00	Direct training technician	8/02	23	-----	Not filled due to budget reductions	0	0	0
6284	1.00	Administrative assistant III	3/04	4	Unknown	Assessing	10,560	167	10,727
6348	1.00	Vocational training technician	2/03	17	-----	Not filled due to budget reductions	0	0	0
6453	1.00	Unit program coordinator	6/04	1	8/04	Filled	0	0	0
6466	1.00	Direct training technician	2/04	5	7/04	Filled	96	8,733	8,829
6513	1.00	Social worker II	4/03	15	-----	Not filled due to budget reductions	0	0	0
6519	1.00	Direct training technician	6/04	1	7/04	Filled	0	0	0
6547	1.00	Direct training technician	5/03	14	-----	Not filled due to budget reductions	0	0	0
6602	1.00	Direct training technician	5/04	2	7/04	Filled	24	2,567	2,591
6642	1.00	Direct training technician	4/04	3	7/04	Filled	48	4,373	4,421
6703	1.00	Direct training technician	9/03	10	7/04	Filled	215	20,122	20,337
6717	1.00	Direct training technician	6/04	1	7/04	Filled	0	0	0
6745	1.00	Direct training technician	6/04	1	7/04	Filled	0	0	0
6791	1.00	Direct training technician	4/04	3	7/04	Filled	48	5,420	5,468
6807	1.00	Direct training technician	5/04	2	7/04	Filled	20	2,106	2,126
6833	1.00	Direct training technician	5/04	2	7/04	Filled	24	2,363	2,387
6019	0.50	Direct training technician	5/04	2	7/04	Filled	0	0	0
6029	0.50	Medical laboratory technician II	9/03	10	Unknown	Assessing	215	15,383	15,598
6049	0.50	Direct training technician	2/04	5	7/04	Filled	0	0	0
6056	0.50	Direct training technician	5/04	2	7/04	Filled	0	0	0
6063	0.50	Direct training technician	5/04	2	7/04	Filled	20	2,519	2,539
6071	0.50	Licensed practical nurse II	3/04	4	7/04	Filled	72	9,636	9,708
6074	0.40	Registered nurse III	5/04	2	7/04	Filled	0	1,018	1,018
6078	0.30	Licensed practical nurse III	9/03	10	7/04	Filled	215	29,940	30,155
6083	0.16	Registered nurse III	11/03	8	7/04	Filled	0	0	0
6113	0.70	Registered nurse III	2/04	5	7/04	Filled	96	10,054	10,150
6185	0.30	Custodian	1/04	6	Unknown	Assessing	0	13,237	13,237
6373	0.50	Activity assistant II	4/04	3	7/04	Filled	40	5,775	5,815
6493	0.25	Direct training technician	4/04	3	7/04	Filled	40	5,248	5,288
6630	0.50	Direct training technician	2/04	5	7/04	Filled	96	10,068	10,164
6665	0.50	Audiologist/speech pathologist III	7/02	24	-----	Not filled due to budget reductions	0	0	0
6889	0.20	Office assistant III	11/03	8	10/04	Assessing	2,743	0	2,743
<u>103.01</u>		Total Department of Human Services					<u>\$447,552</u>	<u>\$721,519</u>	<u>\$1,169,071</u>

**360 - Protection and Advocacy Project**

4453	<u>1.00</u>	Disabilities advocate	5/04	2	11/04	Revision of PIQ and reclassification pending	<u>\$0</u>	<u>\$21,726</u>	<u>\$21,726</u>
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**380 - Job Service North Dakota**

4702	1.00	Customer service representative	5/04	2	8/04	Hiring process started		\$7,907	\$7,907
4493	1.00	Customer service specialist	5/04	2	7/04	Position filled 7/1/04		6,187	6,187
4469	1.00	Customer service consultant	6/03	13	Unknown	Pending federal funding		90,415	90,415
4524	1.00	Customer service consultant	6/04	1	7/04	Position filled 7/5/04		3,669	3,669
4539	1.00	Customer service representative	4/04	3	7/04	Position filled 7/1/04		8,034	8,034
4541	1.00	Customer service specialist	6/04	1	8/04	Hiring process started		6,446	6,446
4553	1.00	Customer service specialist	6/04	1	7/04	Position filled 7/1/04		3,257	3,257
4554	1.00	Customer service representative	4/04	3	8/04	Position filled 8/9/04		11,730	11,730
4556	1.00	Customer service consultant	6/04	1	7/04	Position filled 7/15/04		3,855	3,855
4573	1.00	Customer service specialist	11/03	8	Unknown	Pending federal funding		66,939	66,939
4675	0.46	Custodian	10/03	9	Unknown	Funding used to fund emergency status temporary position		10,475	10,475
4775	1.00	Manager business and applicant services	5/04	2	9/04	Funding used to fund emergency status temporary position		32,070	32,070
4819	1.00	Administrative assistant I	6/04	1	8/04	Position filled 8/2/04		5,167	5,167
4840	1.00	Strategic planning director	4/04	3	8/04	Hiring process started		28,264	28,264
4735	1.00	Technical support specialist II	11/03	8	Unknown	Pending federal funding		101,456	101,456
4724	1.00	Programmer analyst II	7/03	12	10/04	Hiring process started		46,791	46,791
4725	1.00	Computer and network specialist II	5/04	2	8/04	Hiring process started		13,246	13,246
4727	0.38	Customer support specialist II	7/03	12	Unknown	Funding used to fund intern		17,088	17,088
4762	1.00	Administrative assistant I	6/04	1	Unknown	Position in the process of being reclassified		11,598	11,598
4859	1.00	Program administrator III	5/04	2	Unknown	Funding used to fund emergency status temporary position		26,650	26,650
	<u>18.84</u>	Total						<u>\$501,244</u>	<u>\$501,244</u>

**REGULATORY****401 - Insurance Commissioner**

4889	1.00	Insurance investigator I	9/01	34	1/05	Assessing need to reclassify the position		\$59,656	\$59,656
4911	1.00	Insurance fraud investigator	7/00	48	1/05	Evaluating agency workload; will fill the agency as necessary		65,250	65,250
4894	<u>1.00</u>	Boiler inspector	4/04	3	11/04	Interviewing for the position		23,572	23,572
	<u>3.00</u>	Total						<u>\$148,478</u>	<u>\$148,478</u>

**405 - Industrial Commission**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**406 - Labor Commissioner**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**408 - Public Service Commission**

5029	<u>1.00</u>	Public utility analyst	3/04	5	9/04	Setting up interviews with best candidates	<u>\$36,000</u>	<u>\$0</u>	<u>\$36,000</u>
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**412 - Aeronautics Commission**

0006	<u>1.00</u>	Account budget specialist II	Never filled		Unknown	Vacant		<u>\$73,966</u>	<u>\$73,966</u>
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**413 - Department of Financial Institutions**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**414 - Securities Department**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**471 - Bank of North Dakota**

10464	1.00	Auditor III	10/02	21		Reorganizing audit function - Reevaluating position	\$157,149	\$157,149
10455	1.00	Lending manager	9/01	34		Reevaluating position	150,424	150,424
10523	1.00	Account technician II	5/02	26		Reorganizing accounting function - Reevaluating position	79,470	79,470
10512	1.00	Commercial loan manager	1/04	6		Reevaluating position	104,858	104,858
10366	1.00	Account/budget specialist II	2/04	5		Reorganizing banking services - Reevaluating position	81,163	81,163
	<u>5.00</u>	Total					<u>\$573,064</u>	<u>\$573,064</u>

**473 - Housing Finance Agency**

35	1.00	Housing program tech	2/04	5	10/04	Position will be advertised 9/04	\$18,621	\$18,621
53	1.00	Data processing coordinator I	New	13	1/05	Redefining position	62,385	62,385
54	1.00	Housing program specialist	New	7	1/05	Redefining position	37,600	37,600
55	1.00	Account/budget specialist	New	1	1/05	Redefining position	26,540	26,540
	<u>4.00</u>	Total					<u>\$145,146</u>	<u>\$145,146</u>

**475 - Mill and Elevator Association**

00004	1.00	Utility worker	4/04	3	9/04	Advertising to fill position	\$9,562	\$9,562
04380	1.00	Utility worker	2/04	5	9/04	Advertising to fill position	16,252	16,252
00001	1.00	Packer	9/03	10		Remains open	31,873	31,873
00002	1.00	Packer	7/03	12		Remains open	76,495	76,495
00003	1.00	Packer	7/03	12		Remains open	76,010	76,010
00005	1.00	Computer analyst	7/03	12		Remains open	125,554	125,554
00006	1.00	Sales representative	7/03	12		Remains open	118,562	118,562
	<u>7.00</u>	Total					<u>\$454,308</u>	<u>\$454,308</u>

**485 - Workforce Safety and Insurance**

5281	1.00	Collection specialist	3/03	16	N/A	Position unfilled pursuant to SB 2423	\$62,400	\$62,400
5302	1.00	Paralegal	10/03	9	N/A	Position unfilled pursuant to SB 2423	68,111	68,111
5233	0.11	Intake coordinator	4/03	15	N/A	Position unfilled pursuant to SB 2423	5,616	5,616
5272	0.75	Courier supply specialist	11/03	8	N/A	Position unfilled pursuant to SB 2423	23,894	23,894
5089	1.00	Bill input	12/03	7	N/A	Position unfilled pursuant to SB 2423	33,900	33,900
5133	1.00	Business analyst III	6/04	1	10/04	Position will be filled in October 2004	15,587	15,587
5178	1.00	Internal auditor	4/04	3	8/04	Position was filled in August 2004	8,167	8,167
5267	1.00	Medical projects and reimbursement director	12/03	7	10/04	Advertising and anticipated to be filled in October 2004	43,992	43,992
5295	0.36	Customer service representative	3/04	4	10/04	Hours will be allocated by October 2004	9,649	9,649
	<u>7.22</u>	Total					<u>\$271,316</u>	<u>\$271,316</u>

**PUBLIC SAFETY**

**504 - Highway Patrol**

5451	1.00	Data processing coordinator II	3/04	4	4/05	Reclassifying to mobile data support	\$25,379	\$10,366	\$35,745
5457	1.00	Commercial motor carrier inspector I	11/03	8	11/04	Reclassifying to director of security	16,941	6,920	23,861
5458	1.00	Commercial motor carrier inspector I	11/03	8	----	Weigh station position - Will not be filled	16,941	6,920	23,861
5468	1.00	Commercial motor carrier inspector I	11/03	8	----	Weigh station position - Will not be filled	16,941	6,920	23,861
5469	1.00	Commercial motor carrier inspector II	2/04	5	11/04	Reclassifying to research analyst	13,806	5,639	19,445
5480	1.00	Commercial motor carrier inspector II	11/03	8	----	Weigh station position - Will not be filled	16,941	6,920	23,861
5481	1.00	Commercial motor carrier inspector I	11/03	8	----	Weigh station position - Will not be filled	16,941	6,920	23,861
5487	1.00	Commercial motor carrier inspector I	11/03	8	----	Weigh station position - Will not be filled	16,941	6,920	23,861
5496	1.00	Commercial motor carrier inspector I	11/03	8	----	Weigh station position - Will not be filled	16,941	6,920	23,861
5530	1.00	Highway Patrol officer	1/04	6	3/05	Military leave	39,233	16,025	55,258
	<u>10.00</u>	Total					<u>\$197,005</u>	<u>\$80,470</u>	<u>\$277,475</u>

**506 - State Radio Communications - Combined With Department 110 - Office of Management and Budget**

**512 - Division of Emergency Management**

None							\$0	\$0	\$0
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**530 - Department of Corrections and Rehabilitation**

1409	1.00	Juvenile inst. residence spec. I	5/04	2	8/04	Filled	\$4,076		\$4,076
1457	1.00	Juvenile inst. residence spec. I	5/04	2	8/04	Filled	5,761		5,761
2633	1.00	Electrician II	5/04	2	7/04	Filled	5,574		5,574
5681	1.00	Addiction counselor II	1/04	6		Advertising until filled - Difficult to fill position	24,975		24,975
5685	1.00	Social worker II	6/04	1		Advertising and interviewing	1,535		1,535
5725	1.00	Correctional officer II	6/04	1	7/04	Filled	2,118		2,118
5686	1.00	Social worker II	3/04	4	8/04	Filled	12,456		12,456
5861	1.00	Addiction counselor II	5/04	2		Advertising until filled - Difficult to fill position	5,923		5,923
5898	1.00	Social worker II	6/04	1	8/04	Filled	1,402		1,402



6051	0.50	Juvenile corrections specialist	10/03	9	9/04	Filled	14,154		14,154
351	1.00	Pending reclassification	New	19	4/05	Roughrider Industries (RRI) operates on self-generated income. The		\$34,172	34,172
355	1.00	Pending reclassification	New	19		prime consideration in filling these positions is the certainty of future		36,685	36,685
368	1.00	Administrative assistant II (position to be reclassi	6/04	1	10/04	revenue streams. With the increasing prison population, RRI is		8,215	8,215
370	1.00	Industries specialist II	12/99	56		working to find employment for more inmates. As the prison inmate		36,685	36,685
375	1.00	Industrial production apprentice	Never filled	74		jobs grow, RRI will fill these positions to provide		34,233	34,233
	<u>14.50</u>	Total				supervision and security as necessary.		<u>\$77,974</u>	<u>\$227,964</u>

**540 - Adjutant General**

6137	1.00	Systems mechanic	3/04	4	10/04	Pending reclassification		\$22,776	\$22,776
6162	1.00	Other not classified	10/02	21	Unknown	Awaiting federal funding		71,106	71,106
6194	1.00	Plumber III	5/04	2	9/04	Interviewing	\$3,192	9,576	12,768
6196	1.00	Other not classified	6/02	25	Unknown	Awaiting federal funding		70,038	70,038
10216	1.00	Other - Security police	New	12	Unknown	Awaiting federal funding		71,106	71,106
10591	1.00	Other not classified	New	12	Unknown	Awaiting federal funding		87,366	87,366
10592	1.00	GIS specialist	New	12	9/04	Pending advertisement		52,085	52,085
	<u>7.00</u>	Total						<u>\$3,192</u>	<u>\$384,053</u>

**AGRICULTURE AND ECONOMIC DEVELOPMENT**

**601 - Department of Commerce**

6283	1.00	State rural development council director	6/04	1	10/04	Advertising		\$0	\$66,387	\$66,387
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**602 - Agriculture Department**

		None						\$0	\$0	0
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**616 - Seed Department**

6389	1.00	Word processing operator I	10/01	33	7/05	Being reclassified to public information specialist		\$42,753	\$42,753
6391	1.00	Word processing operator I	9/98	71	7/05	Being reclassified to administrative assistant I		28,456	28,456
6392	1.00	Laboratory technician	11/98	69	9/04	Will be advertised in September 2004		45,991	45,991
6400	1.00	Potato/grain supervisor II	5/03	13	8/04	Filled		39,040	39,040
6402	1.00	Potato and grain inspector	5/04	1	8/05	Being reclassified to field seed specialist		44,325	44,325
6404	1.00	Potato and grain inspector	9/99	58	12/04	Being reclassified to field seed specialist		46,486	46,486
6406	1.00	Potato and grain inspector	5/04	1	8/05	Being reclassified to field seed specialist		38,209	38,209
6410	0.50	Potato and grain inspector	4/98	76	12/04	Being reclassified to field seed specialist		28,562	28,562
6412	1.00	Potato and grain inspector	3/00	52	12/04	Being reclassified to field seed specialist		30,791	30,791
6413	1.00	Potato and grain inspector	9/99	58	12/04	Being reclassified to field seed specialist		30,791	30,791
	<u>9.50</u>	Total						<u>\$375,404</u>	<u>\$375,404</u>

**627 - Upper Great Plains Transportation Institute**

5296	0.50	Assistant professor	6/04	1	1/04	Position pending - To be filled by GeoSciences Department (this	\$2,392	\$2,747	\$5,139
						is a joint position with Upper Great Plains Transportation Institute)			
4314	1.00	Associate research fellow	6/04	1	3/04	Position filled	0	0	0
	<u>1.50</u>	Total					<u>\$2,392</u>	<u>\$2,747</u>	<u>\$5,139</u>

**628 - Branch Research Stations**

Williston Branch Station

1649	<u>0.63</u>	Nat/phys science tech	11/03	8	Never	Reduction in force, savings will be used for part-time seasonal I	<u>\$31,524</u>	<u>\$0</u>	<u>\$31,524</u>
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**630 - NDSU Extension Service**

4186	1.00	Extension specialist	1/04	6	7/05	50 percent funding for fiscal year 2005, seeking funding for additional 50 percent		\$25,008	\$25,008
1835	1.00	Extension agent	5/04	1	9/04	Position has been offered and accepted	\$1,665	1,621	3,286
1845	1.00	Extension agent	5/04	1	10/04	Preparing to recruit	8,104	7,059	15,163
1865	1.00	Extension agent	9/03	9	9/04	Position has been offered and accepted	28,283	31,132	59,415
4305	0.88	Extension agent	3/04	3	8/04	Position has been offered	7,752	16,285	24,037
3687	1.00	Officer	1/04	5	Deleted	Moved general fund money to position 4842	8,643	39,370	48,013
1962	0.85	Public information professional	2/04	4	8/04	Position has been offered and accepted	10,531	8,714	19,245
5172	0.25	Educational services	4/04	3	Deleted	Grant funding ended			0
4104	1.00	General science - Tech	6/04	1	9/04	Recruiting		7,284	7,284
1984	1.00	Educational services	3/04	4	9/04	Recruiting		6,012	6,012
4302	0.60	Extension agent	10/03	9	10/04	Preparing to recruit		21,972	21,972
4795	0.25	Extension agent	12/03	7	10/04	Preparing to recruit		7,240	7,240
4961	0.50	Educational services	1/04	6	10/04	Preparing to recruit		8,410	8,410
5745	0.75	Educational services	5/04	2	9/04	Recruiting		6,238	6,238
3790	1.00	Extension specialist	6/04	1	10/04	Interviews are currently being conducted		18,745	18,745
1712	1.00	Officer	1/04	6	7/04	Position filled			0
1727	0.52	Officer	2/04	5	7/04	Position filled			0
	<u>13.60</u>	Total					<u>11,655</u>	<u>4,898</u>	<u>16,553</u>
							<u>\$76,633</u>	<u>\$209,988</u>	<u>\$286,621</u>

**638 - Northern Crops Institute**

None

	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**640 - Main Station**

1110	0.70	Assistant professor	6/04	1	8/04	Position has been offered and accepted			\$0
1134	1.00	Research associate	11/03	8	9/04	Position has been offered and accepted		\$41,258	41,258
5015	1.00	Public Information professional	6/04	1	10/04	Recruiting		9,364	9,364
1165	0.60	Associate professor	6/03	12	6/05	On hold for 2 years - Employee serving as chair	\$52,083		52,083
1418	1.00	Nat/phys science professor	6/04	1	10/04	Recruiting	4,760	4,760	9,520
1453	1.00	Nat/phys science professor	5/04	2	Deleted	Special funding for this position has ended			0
4681	0.60	General science professor	12/04	7	Deleted	Special funding for this position has ended			0
5322	1.00	General science professor	2/04	5	Deleted	Special funding for this position has ended			0
5416	1.00	Nat/phys science - Tech	5/04	2	Deleted	Special funding for this position has ended			0
5582	0.20	Educational services - Professional	7/04	0	Deleted	Special funding for this position has ended			0
4500	1.00	Postdoctorate research fellow	4/04	3	1/05	Starting recruiting process		27,413	27,413
5470	1.00	General science professor	6/04	1	11/04	Starting recruiting process		13,319	13,319
5756	1.00	Postdoctorate research fellow	5/04	2	1/05	Starting recruiting process		26,260	26,260
5628	0.50	General science professor	9/03	10	Deleted	Special funding for this position has ended			0
1102	1.00	Research associate	9/03	10	Deleted	Special funding for this position has ended			0
4165	1.00	Research associate	10/03	9	Deleted	Special funding for this position has ended			0
1550	1.00	Nat/phys science - Tech	7/03	12	Deleted	Special funding for this position has ended			0
5379	1.00	Nat/phys science - Tech	5/04	2	Deleted	Special funding for this position has ended			0
	<u>15.60</u>	Total					<u>\$56,843</u>	<u>\$122,374</u>	<u>\$179,217</u>

**649 - Agronomy Seed Farm**

None

	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**NATURAL RESOURCES AND HIGHWAYS**

**701 - State Historical Society**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**709 - Council on the Arts**

None							<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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**720 - Game and Fish Department**

6561	1.00	District game warden II	6/04	1	8/04	Testing complete - Doing background checks		\$8,000	\$8,000
6593	1.00	Biologist I	6/04	1	8/04	New employee hired		6,000	6,000
6543	1.00	Biologist III	6/04	1	8/04	Position advertised		10,000	10,000
	<u>3.00</u>	Total						<u>\$24,000</u>	<u>\$24,000</u>

**750 - Parks and Recreation Department**

<u>0.75</u>	Maintenance supervisor	7/03	12	8/04	New position authorized during 2003 legislative session - Position filled as a park ranger as of August 15, 2004		<u>\$0</u>	<u>\$30,829</u>	<u>\$30,829</u>
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**770 - State Water Commission**

6726	<u>1.00</u>	Water resource engineer manager I	New position	12	11/04	Securing federal funding		<u>\$0</u>	<u>\$66,400</u>	<u>\$66,400</u>
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**801 - Department of Transportation**

1723	1.00	Transportation project manager	6/04	1	8/04	Recruiting		\$4,010	\$4,010	
2007	1.00	Engineering technician III	6/04	1	8/04	Applicant selected		3,460	3,460	
9026	1.00	Transportation senior manager	5/04	2	8/04	Offer pending		10,404	10,404	
8105	1.00	Transportation project manager	4/04	3	9/04	Recruiting		13,323	13,323	
4247	1.00	Equipment operator I	4/04	3	8/04	Recruiting		10,055	10,055	
4540	1.00	Equipment operator I	5/04	2	8/04	Recruiting		5,559	5,559	
4629	1.00	Equipment operator I	3/04	4	8/04	Recruiting		11,161	11,161	
4704	1.00	Equipment operator I	4/04	3	8/04	Recruiting		7,638	7,638	
8712	1.00	Highway materials coordinator	6/04	1	8/04	Recruiting		4,997	4,997	
3504	1.00	Transportation engineer I	3/04	4	7/04	Filled		17,724	17,724	
8417	1.00	Transportation engineer I	4/04	3	7/04	Filled		30,678	30,678	
8041	1.00	Transportation engineer III	4/04	3	7/04	Filled		14,971	14,971	
0802	1.00	Telecommunications technician III	4/04	3	7/04	Filled		11,131	11,131	
1026	1.00	Licensing clerk	6/04	1	7/04	Filled		2,424	2,424	
4518	1.00	Equipment operator I	4/04	3	7/04	Filled		2,369	2,369	
4513	1.00	Equipment operator I	3/04	4	7/04	Filled		12,809	12,809	
4808	1.00	Equipment operator I	6/04	1	7/04	Filled		3,070	3,070	
	<u>17.00</u>	Total						<u>\$0</u>	<u>\$165,783</u>	<u>\$165,783</u>

<u>324.48</u>	Total all agencies							<u>\$2,254,505</u>	<u>\$5,694,067</u>	<u>\$7,948,572</u>
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**NOTE: This report does not include University System campuses since the University System receives a "block grant" general fund appropriation. Please refer to the appendix for a summary of estimated savings from vacant full-time equivalent positions for the 2003-05 biennium.**